Yard Supervision Policy
PASCOE VALE PRIMARY SCHOOL

Rationale:
- Adequate supervision of students in the school yard is a requirement of the school’s duty of care.

Aims:
- To provide adequate and appropriate supervision of students in the school yard.

Implementation:
- Supervision of students is the responsibility of all staff.
- A roster system will be used to timetable staff members for yard supervision.
- Yard supervision will include before school, recess and lunch breaks, and after school.
- Parents will be informed regularly via the newsletter that staff members are not on yard duty until 8:45am each morning and not after 3:45pm each afternoon. Parents are asked not to send their children to school before 8:45am and to collect children by 3:45pm.
- The supervising teacher will direct students still in or about the schoolyard after 3.45pm to the school office or Aftercare and parents will be contacted by phone.
- Yard duty staff members will be provided with a waist-bag containing basic first aid supplies recess and lunch times. There will be a Level 2 first aid trained staff member/s for additional support if required and if available on site.
- Yard duty staff members will keep a record of inappropriate individual student yard behaviour in a logbook.
- Casual Relief Teachers will be responsible for the yard duty of staff members they are replacing.
- Staff members who are aware that they cannot fulfil their yard duty obligations due to appointments or excursions etc are required to either make a swap with another staff member, or discuss the matter with the Principal.
- Staff members are required to wear broad brimmed hats during terms 1 and 4, in accordance with the SunSmart Policy.
- Staff members are required to wear fluoro vests whilst on yard duty for easy identification.
- Staff on yard supervision, where appropriate, should approach unknown people in the yard, or notify staff in staffroom and/or office for assistance if they feel there is a threat to staff or students. The Red Alert card in the waist bag can be sent in with two children to elicit support.
- This Red Alert card can also be used for any dangerous situation that may require more staff outside e.g. children fighting.
- In the waist bag there will also be a First Aid passes. Children are not to enter the building for first aid without a pass. This enables minor complaints to be dealt with outside e.g. band aids, tissues etc.
- Yard duty teachers will monitor the yard for any hazards, notifying office for any assistance where required.

Evaluation:
This policy will be reviewed as part of the school’s three-year review cycle. Next Review is 2015.

This policy was last ratified by School Council on 22nd August 2012.