



PASCOE VALE PRIMARY SCHOOL
362 Gaffney Street, Pascoe Vale 3044
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Principal: Anne Naughton

27th November 2017

Acceptable User Agreement

During my time at Pascoe Vale Primary School, I will abide by the following:

When I use technology, both at school and at home I have responsibilities and rules to follow. I agree to:

- Be a safe user whenever and wherever I use the technology.
- Be responsible whenever and wherever I use technology and support others by being respectful in how I talk to and work with them and never write or participate in online bullying. This includes not forwarding messages and not supporting others in harmful, inappropriate or hurtful online behavior.
- Report to an adult if I feel unsafe or uncomfortable online or see a friend being unsafe or being made to feel uncomfortable by others.

When at school I agree to:

- Behave in a way outlined in the schools' Code of Conduct when online or using mobile technology.
- Keep myself and my friends safe by not giving out personal details including full names, telephone numbers, addresses and images and protecting my password.
- Use an 'online name' and avatar when sharing my work online.
- Use the technology at school for learning, use the equipment properly and not interfere with the work or data of another student.
- Not bring or download unauthorized programs or files.
- Not go looking for rude or offensive sites.
- Remember that the content on the web is someone's property and ask my teacher / parent to help me get permission if I want to use information or pictures.
- Think carefully about what I read on the internet, question if it is from a reliable source and use the information to help me answer any questions (I should not copy and paste the information as my answer).
- Talk to my teacher or another adult if:
 - I need help online.
 - I am not sure what I should be doing on the internet.
 - I come across sites which are not suitable.
 - Someone writes something I don't like, or makes me and my friends feel uncomfortable or asks me to provide information that I know is private
 - I feel that the welfare of other students at the school are being threatened

When using a school digital camera or my mobile device as a camera I will:

- Only take photos and record sound or video when it is part of a class or lesson.
- Seek permission from individuals involved PRIOR to taking photos, recording sound or videoing them (including teachers).
- Check provision of written permission from individuals involved PRIOR to publishing or sending photos, recorded sound or video to anyone else or to any online space.

- Be respectful in how I talk to and work with others online and never write or participate in online bullying.
- Seek teacher permission before uploading any content to websites, blog etc.

This Acceptable User Agreement applies to students during school excursions, camps and extra-curricular activities.

I acknowledge and agree to follow these rules. I understand that my access to the Internet and mobile technology at school will be removed or renegotiated if I do not act responsibly.

Student Name: _____

Student Signature: _____

Date: _____

Parent Permission

I agree to allow my child to use the Internet at school. I have discussed the scenarios, potential problems and responsible use of the Internet with him/her as outlined in the Internet use kit. I will contact the school if there is anything here that I do not understand. If there is a situation which concerns me, I will contact either the school or Australian Communications and Media Authority (ACMA) Australia's Internet safety advisory body on 1800 880 176.

Parent/Guardian Signature: _____ Date: _____